



# Politécnico de Viseu

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Enriching lives, opening minds.

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PORTUGAL EDUCAÇÃO E FORMAÇÃO

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## ERASMUS+ FACT SHEET - POLYTECHNIC UNIVERSITY OF VISEU

ERASMUS CODE	P VISEU 01
Website	<a href="http://www.ipv.pt">www.ipv.pt</a>
Postal Address	Polytechnic University of Viseu Av. Coronel José Maria Vale de Andrade Campus Politécnico   3504-510 Viseu
Phone and fax	Phone: +351 232 480 700 Fax: +351 232 480 750
E-mail	<a href="mailto:ipv@sc.ipv.pt">ipv@sc.ipv.pt</a>
Head of the institution	José dos Santos Costa – President

### INTERNATIONAL OFFICE CONTACT DETAILS

Head of the International Office	Helena Rodrigues Phone: +351 232 480 785 E-mail: <a href="mailto:hrodrigues@sc.ipv.pt">hrodrigues@sc.ipv.pt</a>
International Office Staff	Humberto Pinto: <a href="mailto:humberto.pinto@sc.ipv.pt">humberto.pinto@sc.ipv.pt</a> Marlene Albuquerque: <a href="mailto:malbuquerque@sc.ipv.pt">malbuquerque@sc.ipv.pt</a> Rita Castro Lopes: <a href="mailto:rlopes@sc.ipv.pt">rlopes@sc.ipv.pt</a> Sandra Familiar: <a href="mailto:sfamiliar@sc.ipv.pt">sfamiliar@sc.ipv.pt</a>
E-mail for general enquiries	<a href="mailto:internationaloffice@sc.ipv.pt">internationaloffice@sc.ipv.pt</a>
Web site for incoming students	<a href="https://ipv.pt/en/study/international/mobility/">https://ipv.pt/en/study/international/mobility/</a>

## ERASMUS+ ACADEMIC COORDINATORS

<a href="#">School of Education</a>	Véronique Delplancq Phone: +351 232 419 000 E-mail: <a href="mailto:vero@esev.ipv.pt">vero@esev.ipv.pt</a>
<a href="#">School of Technology and Management of Viseu</a>	Isabel Duarte Phone: +351 232 480 500 E-mail: <a href="mailto:isabelduarte@estgv.ipv.pt">isabelduarte@estgv.ipv.pt</a>
<a href="#">Agrarian School</a>	Carla Santos Phone: +351 232 446 600 E-mail: <a href="mailto:casarede@esav.ipv.pt">casarede@esav.ipv.pt</a>
<a href="#">Health School</a>	Cláudia Chaves Phone: +351 232 419 100 E-mail: <a href="mailto:cchaves@essv.ipv.pt">cchaves@essv.ipv.pt</a>
<a href="#">School of Technology and Management of Lamego</a>	Didiana Fernandes Phone: +351 254 615 477 E-mail: <a href="mailto:dfernandes@estgl.ipv.pt">dfernandes@estgl.ipv.pt</a>

## STUDENTS EXCHANGE / ACADEMIC INFORMATION

Academic calendar:	1st term: middle of September – middle of February 2nd term: middle of February - beginning of June
Recommended arrival date:	1st term: beginning of September 2nd term: beginning of February
Language of instruction:	We offer an International Semester designed for Erasmus+ students. The regular courses are taught in Portuguese, but the teachers provide individual support to the students in English.
Courses taught in English:	<a href="#">International Semester Subjects</a>
Credit System:	30 ECTS per semester

## EVALUATION SCALE

PORTUGUESE SCALE	ECTS SCALE	DEFINITION
18-20 Excelente	A	Excellent
16-17 Muito Bom	B	Very Good
14-15 Bom	C	Good
12-13 Satisfatório	D	Satisfactory
10-11 Suficiente	E	Sufficient
< 9	FX/F	Fail

Deadline for nomination	Nomination by e-mail to <a href="mailto:internationaloffice@sc.ipv.pt">internationaloffice@sc.ipv.pt</a> 1st term: May 15 2nd term: November 15
Application deadlines for exchange	1st term: May 31 2nd term: November 30

Application documents	<ul style="list-style-type: none"> <li>● On-line Application Form for exchange students</li> <li>● Learning Agreement</li> <li>● National Identification card/Passport copy</li> <li>● Transcript of Records</li> <li>● Curriculum Vitae</li> <li>● Proof of Health Insurance (EU students: EHIC, for non-EU students: to be presented upon arrival)</li> </ul>
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Minimum Language Requirements	English: B2 level or Portuguese : B2 level
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## ACCOMMODATION AND VISA INFORMATION

Accommodation Information	Phone: +351 232 480 739 E-mail: <a href="mailto:internationaloffice@sc.ipv.pt">internationaloffice@sc.ipv.pt</a>
Deadline for housing application	1st term: May 31 2nd term: November 30
Visa/Residence permit information	Phone: +351 232 480 739 E-mail: <a href="mailto:internationaloffice@sc.ipv.pt">internationaloffice@sc.ipv.pt</a>

[www.ipv.pt](http://www.ipv.pt)



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